

- Verify that all parents have attended the Parent Training class for youth leagues. If having a separate class then providing a list of dates that the classes were held. Date Received: _____
- Obtain liability insurance in the amount of \$1,000,000 and name the City of El Paso as additional insured. Date Received: _____
- Have each coach obtain a coaches card and background check to include any person working with the children at practice and games
- Obtain a City of El Paso ID card for youth players (under 18) or equivalent ID card from the league
- Ensure that all coaches in the league are volunteers or have proper trainer permit. If a coach is not a volunteer then coach must obtain a trainer permit every six months at a cost of \$45 per six months.
- Provide a detailed budget for each season to the Sports Administration Office no later than 30 days after each season. Date Received: _____
- Provide adequate portable restroom facilities for participants
- Use approved chalk or paint for marking of fields
- Obtain and maintain in good standing a non-profit status and must provide proof from the IRS or State or National governing body. Date Received: _____
- Turn in rosters or player lists verifying fee to charge. Date Received: _____
- Turn in season schedule. Date Received: _____

inclement Weather. In the event of inclement weather, the permit can be rescheduled to another field provided the permit holder calls or visits El Paso Parks and Recreation Sports Offices within 24 hours of inclement weather issue. (915)534-0254 or (915)757-2743

El Paso, Texas, Code of Ordinance

Parks and Recreation Guidelines - Refund Policy 402 and Athletic Field Reservations and Field Use 303

Questionnaire(s)

Release and Waiver of Liability

AMUSEMENT DEVICES. Moonwalks, jumping balloons, dragons, dunking booths, or similar apparatus must be provided by a rental company that has been recommended by the City of El Paso Parks & Recreation Department. Rental company must have proof of liability insurance, which names the City of El Paso Parks & Recreation Department in the insurance as an additionally insured (amount of coverage should be \$1,000,000.00/Per Occurrence, \$1,000,000.00/General Aggregate, \$1,000,000.00 Products/Completed Operations-Occurrence & Aggregate and \$10,000 Property Damage covering the facility and premises for the duration of the rental agreement)